

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF FEBRUARY 4 – 8, 2013**

**MONDAY, FEBRUARY 4, 2013**

\*4:30 pm Board of Adjustment

Room 391, Northern Building  
305 E. Walnut Street

**TUESDAY, FEBRUARY 5, 2013**

(No Meetings)

**WEDNESDAY, FEBRUARY 6, 2013**

(No Meetings)

**THURSDAY, FEBRUARY 7, 2013**

\*5:30 pm Education and Recreation Committee

Room 200, Northern Building  
305 E. Walnut Street

**FRIDAY, FEBRUARY 8, 2013**

\*8:00 am Library Board Retreat

UW Extension Office  
1150 Bellevue Street

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

## **PUBLIC NOTICE**

Notice is hereby given that a public hearing will be held before the Board of Adjustment ("Board"), created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Chapter 22; Private Sewage System Ordinance, Chapter 11; and Floodplains Ordinance, Chapter 23, in Room 391, 3<sup>rd</sup> floor of the Northern Building, 305 E. Walnut St., Green Bay, on Monday the 4<sup>th</sup> day of February, 2013, at 4:30 p.m. on an appeal taken by Danalee White Gaddis ETAL denying their request for an addition onto an existing legal nonconforming building that will be greater than 50% of the assessed value. The property is Lot 11 of Shore Acres Plat in the Town of Green Bay at 5925 North Shore Acres Rd., Parcel # GB-694 ("Property").

All persons interested are invited to attend said hearing and be heard or to provide written comments to the Brown County Planning and Land Services Department, 305 E. Walnut Street, Green Bay, WI 54301 prior to February 1, 2013.

The Board will accept and review all pertinent information relative to the above listed item(s) during open session of the February 4, 2013 public hearing. The Board may, if deemed necessary upon a motion duly made and carried, then convene in closed session to confer with legal counsel for the Board on said appeal as well as the DNR's objection thereto, pursuant to Section 19.85(1)(g) of the Wisconsin Statutes, which provides that a closed session may be held for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. In the event that the Board convenes in closed session, it will immediately thereafter reconvene in open session to further deliberate, if necessary, and render a decision on said appeal, provided that all appropriate information is available.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of any person wishing to attend who because of disability requires special accommodation through appropriate aids and services. Call (920) 448-6480 for arrangements.

Dated this 20<sup>th</sup> and 27<sup>th</sup> day of January, 2013.

Brown County Board of Adjustment  
Allan Duchateau  
Bill Ullmer  
Richard Huxford  
Vacant-Alternate

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## EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair

, Vice-Chair

Erik Hoyer, John Van Dyck, Patrick Williams

### **EDUCATION & RECREATION COMMITTEE**

**Thursday, February 7, 2013**

**5:30 pm**

**Room 200, Northern Building**

**305 E. Walnut Street**

**Green Bay, WI 54301**

- I. Call to Order.
- II. Election of Vice-Chair.
- III. Approve/Modify Agenda.
- IV. Approve/modify Minutes of December 6, 2012.

### **Comments from the Public**

1. Review minutes of:
  - a. Library Board (November 15, 2012 and December 6, 2012).

### **Communications**

2. Communication from Supervisor Lund re: To examine the parking at the Brown County Boat Ramp on the Suamico River to explore options for additional parking. Held from October meeting for 90 days to allow staff to gather additional information.
3. Communication from Supervisor Dantine re: Look into adding more uses for the trails at Neshota Park. *Referred from January County Board.*
4. Communication from Supervisor Dantine re: Look into allowing bow huntin in several areas at Neshota Park by permit only. *Referred from January County Board.*
5. Communication from Supervisor Erickson re: I suggest that Public Works, Parks and any other department utilize Hubers to assist with County Work. This will increase services to Brown County and may help to reduce overcrowding in our jail. *Referred from January County Board.*
6. Communication form Supervisor Wetzel re: Review Brown County Golf Course obligation to the General Fund, with possible action. Held from December meeting.

### **Golf Course**

7. Superintendent's Report.
  - a. 2012 Golf Course Accomplishments and 2013 Goals.

### **Library**

8. Budget Status Financial Reports for November 30, 2012.
9. November and December, 2012 Library Report.
10. Director's Report.
  - a. 2012 Library Accomplishments and 2013 Goals.

### **Museum**

11. Year-To-Date Gate Revenue Totals and Sales Reports.
12. January 2013 Director's Report.
13. February 2013 Director's Report.
  - a. 2012 Museum Accomplishments and 2013 Goals.

### **NEW Zoo and Park Management**

14. Parks - Approval of 2013 rates and fees for Barkhausen Waterfowl Preserve.
15. Budget Adjustment Request (13-03) Category 5: Increase in expenses with offsetting increase in revenue.
16. Budget Adjustment Request (13-04) Category 5: Increase in expenses with offsetting increase in revenue.
17. Resolution re: International Migratory Bird Day.
18. Approval of Request for Proposal for an aeration system at Lily Lake.
19. Approval of new 2013 rates and fees for Barkhausen Waterfowl Preserve and Pamperin Park.
20. Assistant Director and Field Staff Report.
  - a. 2012 Park Management Accomplishments and 2013 Goals.
21. Zoo Monthly Activity Report for December, 2012 and January, 2013.
  - a. Operations Report for November and December 2012.
    - i. Admissions, Revenue, Attendance Report.
    - ii. Gift Shop, Mayan Zoo Pass Revenue Report.
  - b. NEW Zoo Education & Volunteer Programs Report.
  - c. Zoo Animal Collection Reports for November, 2012 and January, 2013.
  - d. NEW Zoo Maintenance Report for November, 2012.
  - e. Zoo Director's Report.
    - i. NEW Zoo 2012 Accomplishments and 2013 Goals.

### **Resch Centre/Arena/Shopko Hall**

22. Complex Attendance for the Brown County Veterans Memorial Complex for September, 2012 and December, 2012.

### **Other**

23. Audit of bills.
24. Such other matters as authorized by law.

John Vander Leest, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

# LIBRARY

515 PINE STREET  
GREEN BAY, WISCONSIN 54301-5194

PHONE (920) 448-4400 Ext. 351  
FAX (920) 448-4364

**LYNN M. STAINBROOK**  
DIRECTOR

E-MAIL Stainbrook\_LM@co.brown.wi.us  
WEBSITE www.browncountylibrary.org

## **BROWN COUNTY LIBRARY BOARD RETREAT**

**UW-Extension Office  
1150 Bellevue Street, Green Bay  
Friday, February 8, 2013  
8:00 a.m.**

### **AGENDA**

- A. Welcome and opening remarks
- B. Report on Life Study of Brown County
- C. Review needs of the Brown County Life study fit with library services
- D. Review/modify the current Library Mission
- E. Review/modify library values used to support the mission
- F. Review the ideas in the Future of Library packet
- G. Brainstorm the key obstacles or barriers to the library carrying out the ideas
- H. Brainstorm the opportunities to achieve these ideas
- I. Determine activities the Library Board should engage in to address the obstacles and seize the opportunities
- J. Such other matters as are authorized by law
- K. Adjournment

**Notice is hereby given that action by the committee may be taken on any of the items which are described or listed in this agenda.**



**Kathy Pletcher  
President**



## FEBRUARY 2013



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7 Ed & Rec 5:30 pm	8	9
10	11 Exec Cmte 5:30 pm	12	13	14 	15	16
17	18	19 Veterans Recognition Subcmte 5:00 pm	20 <b>Board of Supervisors 7:00 pm</b>	21 Facility Masterplan Subcmte 5:15 pm	22	23
24	25 Land Con 6:00 pm PD&T 6:30 pm	26 Criminal Justice 3:30 pm Human Services 6:00 pm	27	28 Administration Cmte 5:00 pm		



## MARCH 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7 Ed & Rec 5:30 pm Public Safety 5:30 pm	8	9
10	11 Exec Cmte 5:30 pm	12	13	14	15	16
17  St. Patrick's Day	18	19 Veterans Recognition Subcmte 5:00 pm	20 <b>Board of Supervisors 7:00 pm</b>	21 Facility Masterplan Subcmte 5:15 pm	22	23
24	25 Land Con 6:00 pm PD&T 6:30 pm	26 Criminal Justice Coordinating Board 3:30 pm	27 Human Services 6:00 pm	28 Administration Cmte 5:00 pm	29	30
31 						

## **BROWN COUNTY COMMITTEE MINUTES**

- Children With Disabilities Education Board (January 22, 2013)
- Revolving Loan Fund Committee (December 17, 2012 – Draft)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**



PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Wednesday, January 22, 2013

Board Members Present: K. Gustman, B. Clancy, S. King, J. Mitchell

Board Members Excused:

Others Attending: B. Natelle, S. Goron, A. Nizzia, J. Skenadore, S. Keckhaver

1. Call to order - 4:00 p.m. – K. Gustman.
2. Approval of Board Minutes December 10, 2012: S. King moved to approve the minutes of the December 10, 2012 Board meeting. J. Mitchell seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: J. Mitchell to approve the agenda as presented. B. Clancy seconded the motion. Motion carried.
5. Donations: The De Pere Kiwanis Club donated 30 tickets to their Pancake and Porkie Breakfast for Hopp families.

Carol Janiak of Noir Blanc a Boutique donated several prom dresses for students.

Kiwanis Club of De Pere donated \$1,000 toward the high school environmental workshops in September. In the past they have attended Trees for Tomorrow and Central Wisconsin Environmental Station (CWES).

Mr. & Mrs. Steven Vermeulen donated \$600 for Hopp needs in honor of Jenny Vermeulen.

John & Ursula Schoblocker donated \$100 to Ann Sislo's classroom in honor of their grandson Danny.

Marlon & Marieta Hermitanio donated \$1,000 to Travis Hendzel's classroom.

Robert & Julianne Ronk donated \$200 for Hopp needs.

Dan, Wilmer and Barbara Loppnow donated \$100 for Hopp needs.

Judy Haevers donated \$100 for Hopp needs.

The De Pere Greenhouse donated a beautiful poinsettia plant to the school.

Ambrosius Studios donated 2 platters of cookies and a large group picture of our staff taken on the first day of school. They also donated a copy of the picture for each staff member.

West De Pere Middle School students donated their time to play holiday music for our students during the lunch periods.

**(DRAFT) MINUTES  
BROWN COUNTY REVOLVING LOAN FUND COMMITTEE  
Monday, December 17, 2012  
Northern Building  
305 E. Walnut Street, Conference Room 201  
Green Bay, WI 54301  
1:00 p.m.**

**ROLL CALL:**

Brent Miller	<u>X</u>	Lynn VandenLangenberg	<u>Exc</u>
Robert Patrickus	<u>X</u>	Ron Van Straten, Chair	<u>X</u>
Charles Riley	<u>X</u>		

**OTHERS PRESENT:** Chuck Lamine, Fred Monique, Marianne Dickson, Lisa Harmann, and Jason Braun.

R. Van Straten called the meeting to order at 1:00 p.m.

**ORDER OF BUSINESS:**

1. Approval of the minutes of the May 8, 2012, meeting of the Brown County Revolving Loan Fund Committee.

A motion was made by R. Patrickus, seconded by R. Van Straten, to approve the minutes as presented. Motion carried unanimously.

R. Van Straten introduced new committee members, B. Miller and C. Riley.

2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from Apex Heating and Air Conditioning.

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

A motion was made by B. Miller, seconded by R. Patrickus, to convene in closed session pursuant to Wisconsin Statute 19.85(1)(e) for the purpose of reviewing a loan request from Apex Heating and Air Conditioning. Motion carried unanimously.

A motion was made by R. Patrickus, seconded by C. Riley, to return to open session. Motion carried unanimously.

A motion was made by B. Miller, seconded by R. Patrickus, to accept Marianne Dickson's recommendation to approve Apex Heating and Air Conditioning for a \$30,000 loan at 4% interest with a repayment term of four years and a 20 year amortization. Collateral is a second position General Business Security Agreement secured by a UCC filing with the Secretary of State covering all assets of Twenty 9 Investments LLC and Apex Heating and Air Conditioning, LLC including equipment, inventory and supplies and a second mortgage on property located at 2789 Allied Street, Green Bay, WI. Unlimited personal guarantee provided by Jason C. Braun and an unlimited corporate guarantee from Apex Heating and Air Conditioning, LLC. Motion carried unanimously.

3. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing the loan litigation status with Raven Manufacturing.

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

A motion was made by B. Miller, seconded by R. Van Straten, to convene in closed session pursuant to Wisconsin Statute 19.85(1)(e) for the purpose of reviewing the litigation status with Raven Manufacturing and Ashwaubenon Creek, LLC d.b.a. the SC Grand.

Committee remained in closed session for Item 4.

4. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing loan litigation status with Ashwaubenon Creek, LLC d.b.a. the SC Grand.

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

A motion was made by B. Miller, seconded by R. Patrickus, to return to open session. Motion carried unanimously.

No action was taken.

5. Revisions to the Brown County Economic Development Revolving Loan Fund manual to comply with requirements of the Wisconsin Economic Development Corporation and the U.S. Department of Housing and Urban Development regulations.

Committee will take time to review the upcoming changes from WEDC and HUD and call a special meeting to further discuss revisions to Brown County's Revolving Loan Fund manual. Committee will need to make a recommendation to Planning, Development and Transportation Committee who will then make a recommendation to the full Brown County Board of Supervisors.

6. Revolving Loan Fund Program loan status report.

The Revolving Loan Fund Program loan status report was reviewed.

7. Adjourn.

A motion was made by R. Patrickus, seconded by B. Miller, to adjourn. Motion carried unanimously. The meeting adjourned at 2:38 p.m.